

# Police Contact Form

To be completed by Children's Home			
Name of young person:			
Date of Birth:		Age:	
Address:			
Social Worker:			
Is the Young Person open to YJS?	Yes	No	
Date of Incident:		Time of Incident:	
Summary of Incident			
Method of de-escalation prior to Police attendance			
Police response deemed necessary?	Yes	No	
Reason for contact with Police			
Prior to contacting the Police (999/101) was advice and guidance sought from any other professional involved:			
YJS	Social Worker	Neighbourhood Policing team	Other – please state
Comments by Senior Officer / Manager of Children's home:			
Name:			Date:
Signature			

# Police Contact Form

<b>To be completed by Police Officer</b>		
Name of attending officer:		
Discussion between care home staff and attending Police Officer?	Yes	No
Please state outcome	Arrest	Informal Action
Were the Police and care home staff in agreement about the decision?	Yes	No
If not, please provide details:		
Proposed Plan if informal action agreed:		
Date:		

## Authorisation of Delegated Corporate Parent

I agree / disagree that formal police action in respect of the above offence is necessary

Name: (Care Home Manager)			
Signature:		Date:	